



Crestwood Park Primary School

Charging and Remissions Policy

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Policy owner: CPPS

Minimum frequency of review: Annual

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1. Introduction

It is the philosophy of Crestwood Park Primary School that the children should have the opportunity to visit various places of interest and study in order to broaden their educational experiences. These visits are generally arranged during the school day and form part of a particular topic being studied by the children.

At Crestwood Park, we believe that upper Key Stage 2 children benefit greatly from taking part in a short residential visit, however this requires parental payment as it can be cost prohibitive for school fund to 'top up'.

2. Financial hardship

No child shall be excluded from an educational visit through non payment. However, voluntary contributions are requested from parents in order to cover the cost of visits. Charges will be strictly on a break even basis and no intentional profit will be made.

In cases of genuine financial hardship parents are actively encouraged to come forward and discuss the matter with the Headteacher. It is the philosophy of the school that school visits are for all children and provision will be made for payment in these cases.

However, it is not possible for the school budget to make large payments towards school visits due to the limited nature of the school's resources. Therefore, should the situation arise where payments for visits become a burden, a decision would have to be made regarding the viability of the trip.

In the event of a child being absent from school when a visit takes place and a voluntary contribution has been made, reimbursement is dependent upon whether admission fees and transport costs have already been forwarded to the provider.

3. Free school meals

Children who are entitled to a free school meal will be provided with a packed lunch to take on an educational visit. For the cost of a school meal, any child may purchase a packed lunch for a visit.

Policy version history

Review date	Reviewed by	Description of changes
March 25	Governors (WSPC)	No changes made.
March 25	Ben Hughes	Updated policy format & review frequency (to three years). Sections removed relating to Lettings. See Lettings policy.

End of document